Tuscaloosa Education Foundation
Rubric for Grant Submission

	3 Strong	2 Satisfactory	1 Developing	0 Not Addressed	Score
Project Description	Strong and innovative project design with procedures and activities that are well defined, fully explained, and link to project goals.	Adequate project design with procedures and activities that are defined but project is somewhat unclear. Not clearly linked to project goals or lacks innovation.	Project design is vague and not clearly linked to project goals or innovative.	No description of procedural steps was submitted.	
Project Need	Proposal clearly identifies the project's need and targeted population. Presents rationale and significance of proposed project in the form of a well-structured, logical proposal.	Shows some effort to present the rationale and significance of proposed project in the form of a well-structured proposal.	Rationale and significance of proposed work is not clearly stated.	Project need was not addressed.	
Project Goals	Goals for the project are clearly described and thoroughly documented; proposal	Project's purpose is stated, and some evidence of need is provided. The proposal aligns	Project's purpose is unclear or does not address stated TEF	The Project goals were not indicated.	

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	supports the mission statement of TEF.	with the TEF mission statement.	mission statement.		
Timeline **(Indicate sequence of events)**	The project can be completed within the grant year's timeline.	It will be challenging to complete the project within the grant year's timeline without additional help, expertise in assessment, or funds.	It is unlikely that the project can be completed within the grant year's timeline.	The project timeline was not indicated.	
Budget **Itemized & Totaled Budget** **Other Funding Sources (If Applicable)**	Budget is complete, itemized, totaled, and contains all required information. Budget is cost effective and linked to activities and outcomes.	Budget is complete but is not cost efficient and/or related to activities and outcomes.	Budget lacks required information or includes unallowable expenditures.	Budget was not submitted.	
Project Evaluation	Proposal includes a variety of methods (3 or more) to assess participants and evaluate the project's outcomes.	Proposal includes at least two methods to assess participants or evaluate the project's outcomes.	Proposal includes at least one method to assess participants or evaluate the project's outcomes.	Proposal does not include any methods to assess participants or evaluate the project's outcomes.	

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Collaboration (BONUS POINTS)	Proposal includes a well-defined plan identifying appropriate collaborative partners such as community or within the school/system , each of which add value to the program	Proposal shows some indication of appropriate collaborative partners.	Critical project partner is missing from the project plans or at least one collaborative partner's contribution to the project is unclear.		
			Total Points		